

EDIMBURGO

ESCOCIA



Fettes Centre for
Language and Culture



Cursos de inglés
Inglés general
para jóvenes y niños



Alojamientos
Residencia


Catálogo 2022
Grupos



FCLC Edinburgh

El Fettes College es el centro enseñanza reglada más famoso de Escocia. Fundado por Sir William Fettes en el año 1.870, es conocido en la actualidad como el "Eton del Norte". Se alza sobre una extensión de más de 100 acres de terreno en la zona norte de la ciudad, al lado de Inverleith Park y del Royal Botanic Garden, en el área de Stockbridge.

El campus del Fettes College comprende numerosas zonas verdes y arboladas, salpicadas con diferentes edificaciones del colegio. Las instalaciones de todo el complejo son impresionantes, cuenta con diversos pabellones temáticos, 9 residencias de estudiantes o "houses", teatro, numerosas instalaciones deportivas que incluyen varios campos y canchas de cada uno de los siguientes deportes: rugby, hockey, criquet, tenis, fútbol, baloncesto, gimnasio, piscina y hasta una galería de tiro para los CCF.



El colegio es uno de los pocos centros que dispone de un tartán propio y registrado, el cual es utilizado en el uniforme del colegio, así como en el kilt en su banda de gaiteros. El tartán es una tela típica escocesa a cuadros con la cual se confecciona el famoso kilt o falda escocesa así como otras prendas de ropa.

El Fettes College sigue el modelo educativo inglés en vez del escocés, además de cursar el bachillerato internacional. Los resultados académicos son excelentes, apareciendo por este motivo, en los rankings educativos como de uno de los mejores centros de enseñanza en Gran Bretaña.

Sus aulas han visto pasar desde sus inicios a la élite de la sociedad escocesa. La lista de antiguos alumnos que han ocupado puestos importantes es muy larga. En la actualidad, destacaríamos al primer ministro laborista Tony Blair (1997-2007) y al profesor Angus Deaton, ganador del premio Nobel de Economía 2015.

Fettes College – FCLC Edinburgh

En el año 2.006, se creó una sección especial orientada a la enseñanza del inglés a los jóvenes extranjeros, denominado FCLC Edinburgh. Este departamento se encuentra acreditado por el British



Council y pertenece a la asociación de centros de enseñanza EnglishUK. La escuela realiza cursos de inglés general para niños y jóvenes con edades comprendidas entre los 11 y los 17 años. El mix de nacionalidades es muy variado, contando con estudiantes procedentes de más de 21 países.

FCLC Edinburgh es consciente de las diferentes necesidades de los alumnos. Por este motivo, los estudiantes se dividen en un primer momento en dos grandes grupos dependiendo de sus edades: Young Learners de 11 a 13 años y los Young Students de 14 a 17 años.

ACREDITACIONES



Posteriormente, estos dos grupos iniciales se subdividen en otros más pequeños dependiendo de los niveles de inglés de los alumnos y que van desde elemental hasta avanzado. Estas divisiones no permanecen en las actividades sociales fuera del horario lectivo. En estos casos, los alumnos las realizarán dentro de cada grupo primario.

Cursos de inglés

Los futuros alumnos reciben antes de la llegada a Edimburgo un Oxford Online Placement Test (test de nivel) para conocer su nivel de inglés y ubicarlos en el grupo adecuado. Los programas realizados por el Fettes College son del tipo inglés general con un total de 23.5 horas a la semana, comprendiendo 17.5 horas lectivas de lunes a viernes y 6 horas libres con el profesor a la semana, divididas en dos excursiones de 3 horas cada una, realizadas fuera del campus.

Las lecciones están orientadas en cuatro áreas educativas: comprensión y expresión oral, lectura y expresión escrita, incluyendo como partes importantes: vocabulario, pronunciación y gramática. Todo el profesorado se encuentra titulado y cuenta con la experiencia necesaria para impartir clases de



inglés a jóvenes estudiantes. Las clases del tienen una media de 12 alumnos y nunca superan los 14. El último día de clase, se entregan los diplomas e informes del curso en una ceremonia denominada "Junior Graduation" en el edificio principal.

Actividades

Cada día con la finalización de las clases se da paso a un intenso programa social, realizado por las tardes y por las noches. Cada semana tiene dos excursiones programas fuera del campus, acompañados por sus profesores y monitores.

Los fines de semana en cambio, habrán dos excursiones de día completo con destino a diferentes partes de la geografía escocesa como St Andrews o Glasgow.

El Fettes College cuenta con unas magníficas instalaciones deportivas aprovechadas para hacer las más diversas actividades en el tiempo libre.

Las instalaciones del centro incluyen entre otras, un pabellón cubierto con piscina climatizada, gimnasio, canchas de baloncesto, netball, bádminton, salas de fitness y cafetería además de contar en el exterior con varios campos de cada uno de los siguientes deportes: rugby, críquet, fútbol, tenis, hockey sobre hierba y baloncesto entre otros deportes.

Además de las actividades deportivas, los miércoles tendrán una tradicional Ceilidh (baile típico escocés) y los viernes una disco-party pero además, se tendrán otras actividades programadas como bailes, actuaciones, juegos como capturar la bandera, etc...

Alojamientos

Los alumnos se alojan en el mismo campus, utilizando las diversas residencias de estudiantes del



Fettes College, llamadas "houses". Estas "houses" se encuentran supervisadas las 24 horas del día por el personal encargado de las mismas. Cada residencia de estudiantes alberga a 50 alumnos del curso, alojados en habitaciones individuales o compartidas dependiendo de las disponibilidades.

Las habitaciones individuales o dobles corresponden a los alumnos con edades comprendidas entre los 16 y los 17 años de edad, mientras que las compartidas múltiples corresponden a los más pequeños con edades entre los 11 y los 13 años.

Los baños son compartidos y cada residencia tiene un salón comunitario para que los alumnos socialicen entre ellos.

Todas las "houses" disponen de conexión wifi y la ropa de cama se cambia cada semana. Las residencias de estudiantes tienen un personal asignado por el colegio para el control y la supervisión de las instalaciones y los alumnos las 24 horas del día.

Otros servicios

El chef del colegio prepara el menú para los alumnos basado en una rica y muy variada dieta con una buena variedad de frutas y verduras diarias, servida tipo self-service.

Todas las comidas se realizan en el Fettes College, salvo los fines de semana al realizarse excursiones, en este caso tienen comida para llevar (packed lunch) al hacer excursiones de día entero. Al finalizar el día, reciben un pequeño snack antes de irse a dormir.

Fettes College - FCLC Edinburgh tiene un servicio de traslados desde/hacia el aeropuerto para todos sus alumnos tanto en las llegadas como en las salidas. El



Precios verano 2022 por alumno y semana			
	Semana 2 y 3	Semana 1 y 4	Semana 5 y 6
Fechas	10 Julio al 16 Julio 17 Julio al 23 Julio	03 Julio al 09 Julio 24 Julio al 30 Julio	31 Julio al 6 Agosto 07 Agosto al 13 Agosto
Alumno nuevo	£1,009.00	£973.00	£948.00
Alumno retornado	£942.00	£912.00	£886.00

servicio se denomina Meet and Geet y es realizado por un miembro del equipo del colegio. Las llegadas a Edimburgo serán siempre los domingos y las salidas, los sábados.

Precios

Los precios de los cursos de inglés en el Fettes College - FCLC Edinburgh incluyen la pensión completa, el alojamiento, el programa lectivo y su material, los traslados desde/hacia el aeropuerto, todas las actividades lúdicas, deportivas y culturales, así como también todas las excursiones realizadas.

Los precios de los cursos de inglés no incluyen el seguro médico de asistencia y de viaje así como los vuelos hasta Edimburgo.

La estancia mínima en el programa será de 2 semanas, mientras que la estancia máxima en los cursos es de 4 semanas.

Procedimientos para la realizar la matrícula y las formas de pago

La matrícula en los cursos de inglés del Fettes College - FCLC Edinburgh se realiza de una forma rápida y sencilla. Si por algún motivo, tiene alguna duda o cuestión, por favor, póngase en contacto con nosotros e intentaremos aclarárselas.

Las comunicaciones mantenidas entre el alumno y Caledonian Way siempre serán en español, en cambio las mantenidas directamente con el Fettes College serán en inglés.

Por este motivo, pueden contactar con nosotros en todo momento durante la matrícula y posteriormente, durante la estancia.

Los pasos a seguir en el proceso de matrícula, son los siguientes:

- Nos debe de indicar en un primer momento, las fechas y las duraciones en las cuales se encuentra interesado para que comprobemos si existen plazas disponibles en esos momentos.



- Deberá de imprimir y rellenar las hojas de inscripción incluidas en el presente catálogo, en letra mayúscula y con sus datos personales así como los del curso.

- Una vez rellanadas, envíenos las hojas de inscripción por email en un archivo adjunto.

- Recibirá la confirmación y la factura del curso directamente del colegio en inglés.

- Recibida la confirmación y la factura del curso, puede abonar un depósito y posteriormente, el resto del importe con una anterioridad de 4 semanas antes de la fecha de inicio.

- Puede abonar la cantidad mediante transferencia bancaria o con plataformas de pago tipo Wise (antigua Transferwise). Los datos vienen indicados en la factura emitida a nombre del padre o tutor legal. Le recordamos que el alumno soporta todos los gastos bancarios originados por el pago.

- Una vez tenga la confirmación y haya abonado el curso, puede comprar el billete de avión hasta Edimburgo y aunque no requiera el servicio de recogida en el aeropuerto. Nos deberá de facilitar los datos de vuelo de llegada y regreso para poder realizar el seguimiento de su desplazamiento y los traslados si proceden.

Solicitar a las autoridades sanitarias de su municipio la Tarjeta Sanitaria Europea (TSE) o en su defecto, contratar un seguro privado de asistencia sanitaria en el Reino Unido. Es obligatorio estar en posesión de uno de los dos.

Durante el trayecto hasta Edimburgo así como durante la estancia, deberá de tener en su cartera nuestro teléfono móvil de contacto por si le surgiese un problema durante todo el periodo.

En ningún caso tiene que abonar cantidad alguna de dinero a Caledonian Way. Nuestro servicio es siempre gratuito para el alumno y en ningún momento nos tiene que abonar importe alguno.





Enrolment & consent to travel form Summer 2022



This form must be completed by the parent or guardian of the child travelling to and studying at FCLC Edinburgh. Please complete this form fully in English and in capital letters. We require this information for the enrolment and safety of each child. No child can be enrolled to FCLC Edinburgh without this form being fully completed, signed and returned to your agency (if appropriate) or to FCLC Edinburgh, if booking directly with us. Students should also carry a copy of this form with them in their hand luggage when travelling to FCLC Edinburgh as it may be required by Immigration at the airport.

AGENCY DETAILS (IF APPLICABLE)

Agency name:	Agency main contact name:	Contact number:
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CHILD'S PERSONAL DETAILS

First name:	Surname (family name):	Nationality:
Gender (male or female):	Date of birth:	Age:
Mobile number:	Passport number:	First Language:
Home address:	Post code:	
Arrival date:	Departure date:	

PARENT OR GUARDIAN - EMERGENCY CONTACT DETAILS 1

First name:	Surname (family name):	Relationship to child:
Home address:	Post code:	
Email:	Contact number:	Mobile number:

Can the parent/guardian speak English at B1 level or better?

YES / NO

EMERGENCY CONTACT DETAILS 2

First name:	Surname (family name):	Relationship to child:
Email:	Contact number:	Mobile number:

Can the emergency contact speak English at B1 level or better?

YES / NO

AIRPORT TRANSFER - INDIVIDUAL STUDENTS ONLY

Do you require an Edinburgh airport transfer? Arrival: **YES / NO** Departure: **YES / NO** Unaccompanied minor service (UM): **YES / NO**

If no transfer is required, please give details of the person who will bring or collect the student to or from FCLC:

First name:	Surname (family name):	Relationship to child:
Home address:	Post code:	
Email:	Contact number:	Mobile number:
Passport number:		

Please provide the child's flight details:

Arrival flight number:	Arrival flight time:	Airport:
Departure flight number:	Departure flight time:	Airport:

ENROLMENT LETTER

Do you require an enrolment letter from FCLC to support a visa application?

YES / NO

UNSUPERVISED OUTINGS

Although our staff will always be close by, on Friday afternoons and some weekend excursions, students aged 14 and above will sometimes have the opportunity to shop or sightsee in small groups without direct supervision of our staff. If your child is over 14, would you like them to be able to participate in these unsupervised times?

YES / NO

MEDICAL/SPECIAL NEEDS PROFILE

Please answer the following questions by circling either **Yes / No**. If you answer yes to any questions, please provide more details.

1 Does the child have any significant medical conditions/allergies (e.g. epilepsy, diabetes, asthma, haemophilia, celiac disease etc)? **YES / NO**

If yes, please give details:

2 Does the child take regular medication? **YES / NO**

If yes, please list below all medications including dosage & times:

3 Is the child permitted to self-medicate under the supervision of FCLC Edinburgh staff or group leaders? **YES / NO**

If yes, give details of which medications:

4 Does the child require a specific diet (e.g. vegetarian, vegan, gluten free, dairy free, lactose intolerant or food allergy)? **YES / NO**

If yes, give details:

5 Does the child have any additional support needs (e.g. Dyslexia, Autism, ADHD or mobility issues, etc)? **YES / NO**

If yes, give details:

6 Is the student prone to bed wetting? **YES / NO**

MEDICAL AUTHORISATION – I HEREBY GIVE CONSENT FOR THE FOLLOWING:

- My child or ward to travel to and study at FCLC Edinburgh
- First Aid to be given and appropriate non-prescription medication to be administered (all medication given is recorded)
- FCLC Edinburgh's Management team to make emergency medical decisions for my child or ward whilst enrolled at FCLC Edinburgh
- My child or ward to receive, in the event of an emergency, medication as instructed and any emergency dental, medical or surgical treatment, including anaesthetic or blood transfusion as considered necessary by the medical authorities. The student, parent, or guardian and not FCLC Edinburgh will be liable for all charges, including transport to/from hospitals, clinic and appointments. I will ensure that my child or ward has appropriate travel and medical insurance as FCLC Edinburgh will not be liable for any of these expenses.

FORMAL DECLARATION – I HEREBY GIVE CONSENT AND/OR AGREE TO THE FOLLOWING:

- I declare that I have disclosed all medical, allergies and dietary requirements regarding my child or ward
- My child or ward to participate in, on and off campus activities and planned excursions by FCLC Edinburgh
- My child or ward is covered by appropriate travel/medical insurance
- FCLC Edinburgh's full terms and conditions
- FCLC Edinburgh agrees to take reasonable precautions to ensure the safety and welfare of my child or ward. I agree to release FCLC Edinburgh from responsibility for any personal injury and theft or damage to my child or ward's personal property.
- FCLC sending me, via email, relevant information regarding its programme, news, developments and future enrolment information

Prior to arrival, I will ensure that my child or ward understands and agrees to obey the rules stated below and if my child breaks any of the following rules, they may be sent home at my own cost.

- Smoking, drug taking and drinking alcohol is strictly forbidden at FCLC Edinburgh
- Stealing, bullying, fighting, disobedience and damage to property or equipment is strictly forbidden. Respect and tolerance for others, regardless of differences, must be displayed at all times.
- Attendance in classes, activities and excursions is mandatory and students should be on time for each session
- Students cannot leave the Fettes campus unless accompanied by their group leader or a member of FCLC Edinburgh staff, unless over the age of 14 and parental consent has been given to participate in the unsupervised outings.
- Students must abide by FCLC's internet usage policy

If your child is 12 years old or under we require your consent for the use of images, videos and comments taken of them during the dates they will attend the programme for use in FCLC Edinburgh's promotional materials. For example, brochures, blogs, websites, social media and presentations.

Please tick one of the boxes:

I give consent

I do not give consent

PLEASE SIGN BELOW

Print full name of parent or legal guardian:

Signature:

Relationship to student:

Date:

FCLC Edinburgh

Terms of business

GENERAL JUNIOR PROGRAMME

- Fettes Centre for Language and Culture, otherwise known as FCLC, will not guarantee any bookings over and above the provisional allocation.
- These allocations will be reserved until the earlier of confirmation or 1st March, whereupon unpaid allocations may be withdrawn and resold.
- No booking is confirmed until FCLC has received the deposit in respect of that booking.
- The completed Enrolment & Consent to Travel form must be received by FCLC at the point of booking confirmation for individual students and by no later than 15th May for group students. This must be signed by the parent or guardian of the student.
- The certificate of studies will not be awarded in cases of repeated absenteeism or abuse of school rules.

PAYMENTS AND FEES FOR THE JUNIOR PROGRAMME

- The client shall, within 14 days of receiving an invoice or payment request, make payment to FCLC, in pounds sterling; failure to do so may result in cancellation of the booking.
- The client will notify any dispute of monies owed to FCLC within 5 days of receiving an invoice or payment request. The undisputed total must still be paid within the 14 day term.
- All bank charges and transfer fees must be covered by the client; failure to do so will result in a secondary invoice being issued for the amount owed.
- No payments of any kind can be made to persons working for the client by FCLC or Fettes Enterprises Ltd at any point.
- A non-refundable registration fee of £75 for individual students or £250 for groups will be taken at the time of your provisional allocation. In order to secure that allocation a non-refundable 25% deposit for group and individual student bookings via a client/parent or guardian will secure that allocation; FCLC reserves the right to withdraw and resell provisional allocations that have not been secured by a deposit payment. The deposit includes a non-refundable registration fee of £75 for individual students or £250 for groups. The deposit is not transferable to another student or group.
- The final balance must be paid 30 days before arrival.
- If the client fails to pay any invoiced amount in full by the due date, FCLC reserves the right to charge interest on the overdue balance at a rate of 3% above the bank of England base rate from the period of due date to settlement.
- Each student will be required to deposit £50 or €50 as caution money. Provided no damage has been caused, the money will be returned to the group leader or student prior to departure.
- No refund of fees will be given after arrival.
- FCLC cannot be held responsible for any delays or cancellation to travel arrangements due to unforeseen circumstances, in which case no refunds will be given.
- By making either a deposit or final payment to FCLC, you accept all the terms of business within this document.
- In the event that a flight is delayed, missed or cancelled for any reason and FCLC has organised your transfer, you must inform FCLC of this immediately or you will be liable for additional charges if we are unable to cancel your original transfer.

CANCELLATION POLICY

Any cancellation must be received in writing. The client will incur the following charges if any booking is cancelled by them:

- Cancelled 90 to 60 days prior to your arrival date (3 to 2 months) then 50% of the total amount is liable
- Cancelled 60 to 30 days prior to your arrival date (2 to 1 months) then 75% of the total amount is liable
- Cancelled less than 30 days prior to your arrival date (1 month) then 100% of the total amount is liable

Should a client cancel a booking based on travel restrictions in the student's country of residence, normal cancellation fees will apply. It is therefore very important that the child is covered by appropriate travel insurance for this eventuality.

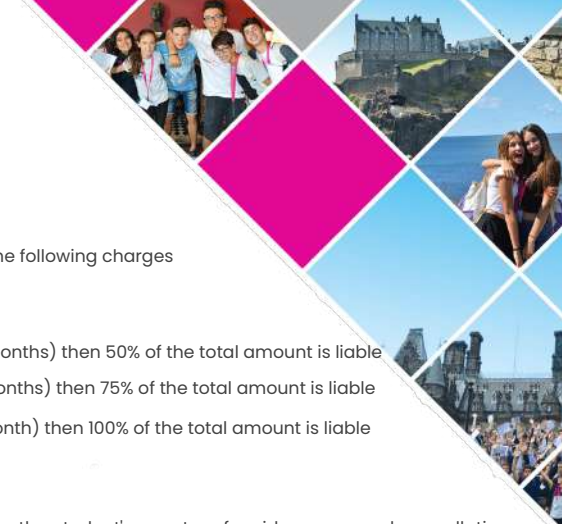
FCLC reserves the right to cancel any booking and retain any payments made to date if:

- The client fails to adhere to any of the terms of business herewith.
- In the opinion of FCLC, the client has materially changed the contracted booking (numbers, days and accommodation).
- The client is insolvent or FCLC is the same.

FCLC reserves the right to cancel any booking if it is directed to cancel the programme by the UK or Scottish government or if any facilities, houses or grounds on site are deemed damaged, unsafe, closed or non-repairable. Should we cancel any booking for these reasons, FCLC will refund payments it has received less the non-refundable registration fee.

ACCOMMODATION JUNIOR PROGRAMME

- All accommodation is on site at Fettes College, Carrington Road, Edinburgh, EH4 1QX.
- Rooms available are a mixture of single, twin, triple, quad and multi bedded dorms (average dorm size 9 beds, ranging from 6 to 14). FCLC will accept room requests up to 24 May 2022 and endeavour, where possible, to meet specific requests in respect of student accommodation – rooms, mix, etc. but cannot guarantee that such requests will be met. House and room allocations are at the discretion of FCLC Edinburgh. Please inform group leaders, parents and students of the type of accommodation offered at FCLC.
- FCLC cannot guarantee any specific house on campus or any rooms within the houses to a group leader, client, student, parent or individual.
- FCLC will endeavour, where possible, to mix nationalities within each house but this cannot be guaranteed.
- Large groups with more than one group leader may be split across different houses.
- A minimum of three FCLC staff will stay within each house for pastoral care and support of our students.
- FCLC will, where possible, split male and females within the accommodation to separate floors within their given house. Males and females may have to share a floor within any given house but will have separate bathrooms, washrooms and shower facilities.
- Rooms are available from 6pm on the day of arrival. Rooms must be vacated by 9am on the day of departure.



FCLC Edinburgh

Terms of business

ACADEMIC PROGRAMME

- FCLC, where possible, will endeavour to mix nationalities in each class but cannot guarantee this will be possible.
- Student placement and class mix is at the final discretion of FCLC.
- FCLC offers tuition from A1 to C1 level (no courses for beginners or at C2 level) with an average class size of 12 and a maximum of 14. Levels will be ascertained prior to arrival through an online placement test and any student outwith our taught levels may be sent home at the parents' expense with no refund of fees.

INSURANCE & LIABILITY

- FCLC cannot be held responsible for any loss, theft or damage to any personal property of guests, delegates, students, group leaders or any third parties employed by the client during any part of the programme.
- All students and group leaders must have appropriate medical and travel insurance that covers them for seasonal influenza, pandemics and any medical incidents or conditions that may prevent them from attending the course or any part of it. FCLC does not offer insurance policies.
- FCLC is not responsible for the cost of transportation of any students, parents, group leaders, clients or third parties within group bookings to attend any medical appointments or institutions.
- In cases of serious breach of school rules, the client and/or parents will be contacted and students will be liable to be sent home at their parents' expense. In such an event, no fees will be refunded.

MEDICAL INFORMATION

- FCLC will not accept students unless it has parental consent to act on their behalf in the event of a medical emergency.
- All medical conditions, special needs and medication must be disclosed on the student enrolment and consent to travel form and be brought to FCLC's attention prior to arrival.
- Any student arriving at FCLC with a serious medical condition which has not been disclosed to us prior to arrival may be sent home at their parents' expense with no refund of fees.

PRIVACY POLICY AT FCLC

- Please refer to www.fclcedinburgh.com for our privacy and safeguarding policies.
- The information supplied by you will be stored on our database system and will only be used for the purposes of FCLC business. FCLC will not pass any of the private information of your company or your students to any other organisation or third party.

COMPLAINTS PROCEDURE

- If you are not completely satisfied with the service that you, your child or agency receive, please put your concerns in writing and email Greg Burrell, General Manager, on g.burrell@fettes.com, who will respond within 2 working days. If you are still unhappy, you may contact English UK on complaints@englishuk.com.

VISA & SUPPORTING DOCUMENTATION

- FCLC will not issue any course enrolment letters until a 25% deposit has been paid or, in the case of new clients, until full fees have been paid.
- If for any reason the visa application is not accepted or is delayed, you must inform FCLC in writing as soon as you are aware of this. In this case FCLC will retain the registration fee but will refund any other fees paid to FCLC. Where we receive this evidence, the refund will be paid to you within four weeks of your providing us with bank details and signed authorisation that the refund should be paid to that account. FCLC must obtain a copy of the visa rejection letter in order to refund any fees.
- The UKBA will be notified of the non attendance of a student who has obtained a visa for study at FCLC but does not arrive for their course.

GROUP LEADER / PARENT / GUARDIAN

- Should a group leader, parent or guardian who has previously sent a student/s to FCLC Edinburgh via an agency approach FCLC Edinburgh directly, we will, within a 12 month period, re direct that group leader, parent or guardian back to that agency. Thereafter FCLC may choose to accept bookings directly from the group leader, parent or guardian without any payment to the original agency.

DECLARATION

By signing below I agree to the above terms of business set by Fettes Centre for Language and Culture (FCLC Edinburgh). All fees are indicated on your invoice.

Client/Parent/Guardian name (if applicable) _____

Company name (if applicable) _____

Position in the company (if applicable) _____

Address _____ **Post Code** _____

Signature _____ **Date** _____



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